



## NOTICE TO PROCEED

**ACMI OFFICE SYSTEMS PHILIPPINES, INC.**  
AYSN Building, 268-A N. Domingo St.  
San Juan City

Dear **Sir/Madame**:

Notice is hereby given to ACMI Office Systems Philippines, Inc. that work may commence relative to Lot 13 – Support Nursery Work (Leading to Agricultural Crop Production NC I) under the Procurement of Starter Toolkits for the Implementation of FY 2021 Special Training for Employment Program (STEP) [Chargeable to SARO-BMB-A21-0001745].

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt of this notice by filling up the spaces provided below. Keep one copy and return the other to the Technical Education and Skills Development Authority (TESDA).

Very truly yours,

**SEC. ISIDRO S LAPEÑA, PhD, CSEE**  
Director General

I acknowledge receipt of this Notice on June 4, 2021.

Name of the Representative of the Bidder: CEVANO JOSEPH ALAVA

Signature: [Handwritten Signature]